

## DATA ITEM DESCRIPTION

**Title:** INSTALLATION COMPLETION NOTIFICATION (ICN)

**Number:** DI-CMAN-81245A                      **Approval Date:** 20000930  
**AMSC Number:** D7394                      **Limitation:** N/A  
**DTIC Applicable:** No                      **GIDEP Applicable:** No  
**Office of Primary Responsibility:** D/DUSD(AT&L)SE  
**Applicable Forms:** N/A

**Use, Relationships:** An Installation Completion Notification (ICN) is used to report field accomplishment of retrofit changes by contractor personnel as required by an approved Engineering Change Proposal (ECP). The notification is provided to the Government when the Government is maintaining the configuration status accounting information about the configuration of units in the operational inventory.

This Data Item Description (DID) contains the format, content and preparation instructions for an ICN resulting from work tasks specified in the contract.

The reporting of the installation of retrofit kits in the field by the contractor during the acquisition phase and prior to the end of operational test and evaluation is required to verify the status of delivered configuration items subsequent to Government product acceptance.

Data Item Description submittal in Extensible Markup Language (XML) is acceptable. An XML Document Type Definition (DTD), associated XML document template, and other information is available from <http://www.geia.org/836/>

This DID supersedes DI-CMAN-81245.

### Requirements:

1. Reference documents. The applicable issue of any documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. Format and content. The Installation Completion Notification (ICN) shall be prepared in contractor format. The content shall include, where applicable, the following information:
  - a. identification of retrofit instruction implemented and of related ECP
  - b. identification of configuration item or top assembly modified
  - c. part identifier and serial number of part modified/replaced
  - d. part identifier and serial number of part incorporated

The following references may be useful in defining content: MIL-HDBK-61, Configuration Management Guidance (paragraph 4.2.1.5 and Table 4-8) and ANSI/EIA-649-1998, National Consensus Standard for Configuration Management (paragraph 5.3.3) may be used to select/describe the detailed information elements.

END OF DI-CMAN-81245A.